

BIRAC-Doc-II

Job Description

Management Trainee (Legal)

1. Educational Qualifications:-

Law Graduate from any recognized University established by Law in India.

2. Job Description:-

- a. Assistance in Vetting of Legal Documents.
- b. Assistance in Legal Literature / Case / Framework Search and Analysis.
- c. Assistance in ensuring check-list compliance.
- d. Legal record keeping and related inventory.
- e. Any other related task with regard to effective management of legal affairs at BIRAC.

3. Age Limit:-

Maximum age limit would be 35 years as on 25th April, 2017.

4. Consolidated Emoluments:-

Rs. 25,000/-