

Position: Officer Incubation (Network Facilitation / Student Entrepreneurship)

Position Code : SPED-02
Level: E1

Scale of Pay: Rs. 40,000/- 1,20,000/- plus 35% Perquisites and 24% HRA.

Number of Positions: 1[One] Reserved for OBC

Job Description: Incubation network facilitation for Biotech Startups.

Key Responsibilities :

- i. Engage with stakeholders involved in S&T incubation especially biotech incubation to understand ecosystem gaps and growth opportunities.
- ii. Work with Incubation team at BIRAC for selection, identification and operationalization of New BioNEST incubators and / or pre-incubation YUVA Centres and E-YUVA fellows.
- iii. As a team effort, help create a pipeline of Incubatees and Incubators / E-YUVA Centers and E-YUVA fellows.
- iv. Support Incubation team for operational activities, monitoring, online portal updates.
- v. Conduct Site Visits for technical due diligence of the proposals along with the area experts.
- vi. Assist in organizing (a) annual event BioNEST Conclave (b) Coordinate for Regional Cluster Meets led by Cluster Lead Incubator.
- vii. Prepare grant documents, ensure timely dispersal of grants and monitor utilization.
- viii. Contribute to team's objectives and targets through seamless collaboration. Adhere to internal and external compliance responsibilities in a timely manner.
- ix. Domestic travel will be required.

Essential Qualifications:

M.Sc. / M. Tech 4 year Bachelors professional degree program in Life Sciences/ Bio-medical sciences/ Pharmacy/ any other allied Biotechnology areas from a recognized institute.

Excellent written and oral communication skills.

Desirable Qualifications:

Ph.D. in Life Sciences / Work for any Management / IP / or related Biotechnology allied areas.

Experience : 2 years; preferably 1-year experience in entrepreneurship development and incubation activities in a public or private organization.

Age Limit : Maximum 30 years