

National Biopharma Mission (NBM)

Position : Senior Program Officer/Program Officer [Device & Diagnostics]	Position Code : PO-03
No. of Vacancies : 01 [One]	
Consolidated Remuneration : Between Rs.60,000/- to Rs.2,10,000/- Lump sum per month for Program Officer & Between 75,000/- to Rs.2,40,000/- lumpsum per month for Sr. Program Officer, depending on qualifications and experience.	
Tenure : The engagement on the position is for a period of three [3] years or co-terminus with the Project, whichever is earlier. The contract shall be renewed depending upon the extension of the Project or the need for continuance of service.	
Job Description : The Senior Program Officer (SPO)/Program officer (PO) will serve in the Program Management Unit for i3 program at BIRAC. Reporting to Program Manager, PMU the PO will get an opportunity to contribute by supporting the vertical of devices & diagnostics under National Biopharma Mission, communicate progress and setbacks against strategic goals; and importantly create and manage grants/contracts as part of a team for various projects supported under the Mission.	
Key Responsibilities :- <ul style="list-style-type: none"> ▪ Coordinating with grantees supported for development of Devices & Diagnostics and establishing MedTech testing facilities under National Biopharma Mission. ▪ Responsibilities for Implementation of the Mission Program which includes writing of RFAs for soliciting proposals, working with national and international experts for scientific evaluation and assessment of proposal. ▪ Working with Legal and Finance to get all necessary Contracts and Agreements ready for the I3 Program. ▪ Coordination and administration of all aspects of new and ongoing projects including planning and implementation. ▪ Responsible for all Program Investment and Financial Planning. ▪ Ensure timely execution of all activities. ▪ Proper monitoring both technical and financial of the projects working closely with the Scientific and Technical Advisory groups for project review, new area prioritization and preparing a strategy for implementation. ▪ Responsible for organizing all Meetings, Interaction and Advisory Group Discussion including international conferences and workshops. ▪ In addition to scientific expertise, the Program Manager must also bring in passion, humility, and critical thinking for the unique problems and the questions relevant to BIRAC's mission. ▪ Prepare and implement an effective communication and outreach strategy. ▪ To work and communicate with grantees and key stakeholders including members of Technical Advisory Groups, BIRAC, DBT and World Bank. 	Essential Qualifications : B.Tech / M.Sc in Life Sciences / Biotechnology / Pharma / Agri / Plant Sciences from a recognized institute Desirable Qualifications : Ph.D in Life sciences / Biotechnology/Pharma/Agri/ Plant Sciences/M.Tech from a recognized Institute <ul style="list-style-type: none"> • Experience in working in Research & Development team of Device industry Experience : 02 to 03 years for Program Officer & 04 to 05 years for Sr. Program Officer Age Limit : 30 Years for Program Officer & 35 Years for Sr. Program Officer as on closing date of application.