Position: Consultant [Legal] Position Code: CON-15

**Duration:** The engagement is contractual initially for a period of One Year on full time basis.

**Consolidated Fee:** The consolidated fee shall be fixed between Rs.60,000 to Rs.90,000/- per month depending on the experience and qualifications.

**Job Description:** The Consultant (Legal) will work directly with the Legal team in BIRAC and will be responsible for providing Legal Advisory services and ensuring effective management of legal and contractual risks for BIRAC.

## Responsibilities of the position include but are not limited to:

- Identify risk exposure and advise the management on contractual obligation and risks. Provide legal protection and risk management advice to management especially on contract management.
- Manage the legal due diligence process and reviews the diligence reports.
- Review and advise management on legal implications of internal policies and procedures.
  Identify risk exposure and advise the management on contractual obligation and risks.
- Checking legal eligibility of Applicant entities under various schemes for each call.
- Draft contracts, MoU, GLA, GIA, and other agreements and ensure that they comply with all statutory or legal requirements. Providing detailed legal opinion on each such executed contract/ MoU/ GLA and other agreements after thorough reviewing in compliance to BIRAC norm.
- Providing all Legal Assistance including vetting of MoU, Collaborative Research Agreements, Partnership Agreements, Incubation Agreements, Facility Agreements, Non-disclosure Agreements (NDA), Intellectual Property (IP) incensing Agreements, IP Assignment agreement and other agreements.
- Drafting of GLA formats, guidelines, amending guidelines of Project Division in accordance with proposed changes.
- Act or plead on behalf of BIRAC in a Court of Law as Advocate.

## **Eligibility:**

LLB from a recognized institution.

**Domain Area Experience**: Very Good knowledge of Drafting of Contracts and Grant Letter Agreements, Contractual obligations, various legal provisions regarding contracts and agreement.

## **Desirable qualifications:**

LLM from a recognized institute. Post Graduate Diploma in Intellectual Property Rights.

**Experience**: Between 03 to 10 years

Minimum 03 years of experience as Legal practitioner in Central/State Government or Autonomous Institutions or Public Sector Undertakings or Legal Advisor in any reputed organization

**Maximum Age:** 45 Years as on the date of closing of application.