

Position: Associate/Senior Consultant - Investment		Position Code: CON-23
No. of Position: 03 (Three)		
Duration: The engagement is contractual initially for a period of one year and extendable based on performance and need of Department.		
Consolidated Fee: The consolidated fee for Associate Consultant shall be Rs.75,000/- Per month and for Sr. Consultant: Rs.1,25,000/- per month.		
Job Description: Responsible for Management of Projects under different Investment Schemes.		
Reporting System: The Consultant shall report to GM (Head of Investment Dept).		
<u>Key Responsibilities:</u>	<u>Essential Qualification:</u>	
<ul style="list-style-type: none"> • Grant Management of new and ongoing projects. • Project appraisal through eligibility checks, inviting expert comments, site visits (physical/virtual) and organizing TEC (Technical Expert Committee) and Apex meetings. • Arrange all the financial, legal and IP related documents from the companies and their respective collaborators prior and during the implementation of the project. • Monitor the progress of the projects for timely completion of milestones through evaluation of reports & site visits (physical/virtual) by PMC experts and presentations by the fund recipients (industry/academia) before TEC. • Coordinate with different departments (Technical, Legal, IP, Finance, etc.) within BIRAC for timely disbursement of funds and their proper utilization in accordance to prescribed guidelines. • Contribute to scientific analysis and understanding of the problem, gaps and required scientific intervention in projects. • Supporting project's technical activities as and when required. • Preparation of In-house Technical Reports for committees on the assigned topics. • Understand team objectives and cooperate and collaborate with others to achieve them. • Organizing Grant writing and scheme awareness workshops/ webinars. • Any other activity assigned from time to time. 	<p>Ph. D in Life Sciences/Biotechnology/ Agri/ Pharma/ Plant/Animal Sciences from a recognized institute.</p> <p><u>Experience:</u></p> <p>Associate consultant: Post Ph.D experience between 3 to 10 years in life sciences related activities with minimum 2 years of experience in Grant / Project Management or translational and product development activities, or related area of research in industry or academic research institute.</p> <p>Senior consultant: Post Ph.D experience between 11 to 19 years in life sciences related activities with minimum 3 years of experience in Grant / Project Management or translational and product development activities, or related area of research in industry or academic research institute.</p> <p><u>Age Limit:</u></p> <p>As on closing date of vacancy:</p> <p>Associate consultant: 45 Years Senior consultant: 50 Years</p>	