



जैव प्रौद्योगिकी उद्योग अनुसंधान सहायता परिषद  
(भारत सरकार का उपक्रम)  
Biotechnology Industry Research Assistance Council  
(A Govt. of India Enterprise)

**Invites Proposals  
for  
Preparation of Annual India BioEconomy Report (IBER)  
for a period of 3 years**

**कार्यालय का पता**

पहली मंजिल, एमटीएनएल बिल्डिंग, 9, सीजीओ कॉम्प्लेक्स, लोधी रोड, नई दिल्ली -110003  
(स्कोप कॉम्प्लेक्स के बगल में, गेट नंबर 13 के सामने, जेएलएन स्टेडियम)

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सीआईएन सं./ CIN No.: U73100DL2012NPL233152

वेबसाइट का पता/ Website address: [www.birac.nic.in](http://www.birac.nic.in)

## **1.0 Proposals are invited for Preparation of India BioEconomy Report (IBER), annually for a period of 3 years**

Biotechnology Industry Research Assistance Council (BIRAC), New Delhi invites proposals for Preparation of Annual India BioEconomy Report (IBER) for 3 calendar years, i.e from 2023 - 2025. Each annual report will be accompanied with quarterly updates.

<b>Last Date &amp; Time for Submission of Proposal:</b>	20 <sup>th</sup> October, 2023 by 05:30 PM
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## **2.0 Background**

Biotechnology Industry Research Assistance Council (BIRAC), is a Public Sector Undertaking registered under the Indian Companies Act 2013 as a Section 8 'Not for profit Company', of the Department of Biotechnology (DBT), Ministry of Science & Technology, Government of India. BIRAC was set up with a vision to stimulate, foster and enhance the strategic research and innovation capabilities of the Indian biotech industry particularly SME's, to make India globally competitive in biotech innovation and entrepreneurship and to create affordable products and services.

## **3.0 Objective**

BIRAC invites proposals for Preparation of India BioEconomy Report (IBER), annually (with quarterly updates) for a period of 3 years, beginning Calendar Year 2023.

## **4.0 Scope of Work**

**4.1 About IBER:** India BioEconomy Report tracks macro indicators of national BioEconomy on annual basis. Reporting of progress and achievements during any Calendar year becomes due in January next year. Annual progress mapping against the expected growth target of \$150 billion BioEconomy by year 2025 is critical for course correction and policy level interventions. This may also influence investments and long-term strategies. The annual BioEconomy report provides an understanding of the direct and indirect sectoral multiplier cascading effects. This is expected to be a detailed referral document covering various aspects of Indian Bioeconomy, including but not limited to the following:

- a. Overall size and structure of the Indian Biotechnology sector
- b. Overview of sub-sectors, Sub-Sectoral movers (potential growth) and growth dampeners, etc.
- c. Landscape of Biotechnology infrastructures in India
- d. Socio-economic performance
- e. Role of SMEs & Startups
- f. Incorporation of new biotech startups during the year
- g. Highlights and overall performance of biotech startups
- h. National and regional Clusters highlights, new initiatives and related networks
- i. Manufacturing Parks activity (new investments, state level output, etc.)
- j. Foreign Direct Investments in Biotech Sector

- k. State level/ National Level- Investment promotion
- l. Funds/ Investment raised by Industry (Large, SMEs and Startups)
- m. Beneficiaries of State Biotech policies - at industry level
- n. Biological manufacturing capacity additions
- o. New product releases
- p. Significant milestones achieved by domestic biotech industry
- q. Policy and regulatory changes insights
- r. Overview and analysis of steps and measures by Government that stimulate growth of the sector
- s. Individual BioEconomy data for all the major bioclusters (key states)
- t. Analysis of comparative performance of various clusters
- u. Analysis of the segments that are seeing significant innovation
- v. Other relevant matters and updates

The Annual Report to be prepared should comprise detailed Data tables, analytical infographics and diagrams in context with the key indicators mentioned above.

**4.2 Designed print ready file of the Annual Report to be provided by the agency along with 25 hard copies. Quarterly reports and Summary Slide deck (Quarterly + Annual) to be provided as Print ready soft copy files.** Supporting data including primary and secondary data to be produced to BIRAC along with the reports. Interim updates, intermittent updates may be shared as per request by BIRAC as ready to use soft copy.

#### **5.0 Timelines for IBER Preparation:**

- Annual Report for a particular year before end of May next year (E.g. 2023 Annual Report by end of May 2024 and so on)
- Quarterly updates within one month of completion of the respective Quarter

#### **6.0 Eligibility Criteria:**

The applicant should:

- a. be a legal entity (for profit/not-for-profit entities), registered as a Company/ LLP/ Society/ Institution/ partnership firm/ proprietorship firm under respective acts in India.
- b. be registered in India with taxation and other administrative authorities
- c. have prepared three (3) or more national level techno-commercial reports for knowledge based scientific sectors during last five (5) years.
- d. be profitable and should not have incurred loss in three consecutive FY (FY 2019-20, 2020-21, and 2021-22), except for in the case of Not-for-Profit entities/ institutions.
- e. have completed similar kind of work for atleast one Central Govt./State Govt./ PSU/ Govt. body in India in preceding five years
- f. not have been blacklisted by any Central/ State Government/ Public Sector Undertaking, Govt. of India.
- g. not be involved in any major litigation that may have an impact of affecting or compromising the delivery of services as required under this RFP and in the execution

- of agreement.
- h. not have pre-exited or terminated any contract with or by BIRAC in last 05 years as on the date of submission.
  - i. have policies on data protection, confidentiality & conflict of interest

## **7.0 Technical Evaluation Criteria**

- a. Past Experience in similar kind of work
- b. In house Professional Competence to perform the work.
- c. No. of techno-commercial Reports prepared in the last five years
- d. Desirable: Reports for knowledge based scientific industry sector
- e. Total number of Clients from Central Govt./State Govt./PSUs/Govt. bodies in India for which the agency has worked during the last 5 years

**8.0 How to apply:** Proposals are required to be submitted via email to [spedo2.birac@nic.in](mailto:spedo2.birac@nic.in) on or before the last date with the **Subject Line: “Proposal for Preparation of India BioEconomy Report (IBER)”**.

Proposal should include the following:

- a. Cover Page with details of the organization and names of core team members
- b. Documents to ascertain eligibility (as per list at Annexure 1)
- c. Documents to ascertain technical competence (as per Annexure 2)
- d. Detailed Research Plan & Methodology to be adopted for Preparation of IBER (1500-2000 words)
- e. Proposed Budget with payment milestones
- f. Authorization letter (as per format at Annexure 3)

## **9.0 Selection Process and Payment Modalities:**

### **9.1 Selection Process:**

- a. The proposals received on or before the last date will be examined for eligibility requirements (based on the documents provided) as per criteria at point no. 6.
- b. The eligible proposals will then be evaluated by a Committee (based on the documents provided) against the Technical Evaluation Criteria at point no. 7.
- c. The proposals which qualify the technical evaluation will be called for a face to face presentation before a Committee.
- d. Decision of the Committee will be considered as final for selection of agency.

### **9.2 Payment Modalities**

- a. The bills for the services shall be submitted by the organization at the earliest after completing the services. The payment will be made after submission of Invoice along with supporting documents as desired by BIRAC. This shall be scrutinized and checked before approving the bills for payment. The payments for all undisputed bills shall be

made by BIRAC after scrutiny of the bills normally within 15 working days from the date of submission of original bills and related supporting documents.

- b. Income Tax as per statutory provision shall be deducted from the bills and remitted to Income Tax authorities by Accounts Department of BIRAC. A TDS certificate shall be issued by BIRAC to the Contractor for such deductions.
- c. BIRAC shall make timely payments through Electronic Payment Mechanism (viz NEFT/ RTGS /ECS). Bank details have to be provided by the Contractor.
- d. BIRAC shall not be liable for any consequences, whatsoever, in case there is a delay in making payments for any reasons resting with contractor. Further, no interest shall be paid on such delayed payments.

#### **10.0 Disclaimer**

- a. BIRAC shall not be responsible for any late receipt of applications for any reasons whatsoever.
- b. BIRAC reserves the right to reject all applications without assigning any reasons thereof.
- c. BIRAC reserves the right to relax or waive any of the conditions stipulated in this document as deemed necessary in the best interest of BIRAC without assigning any reasons thereof.
- d. BIRAC reserves the right to include any other item in the Scope of work at any time after consultation with bidders or otherwise.
- e. BIRAC reserves the right to cancel this request for proposals and/ or invite proposals afresh with or without amendments, without liability or any obligation for such request and without assigning any reason.
- f. Information provided at this stage is indicative and BIRAC reserves the right to amend/add further details in the RFP.
- g. BIRAC reserves the right to call for any clarifications covered in the broad scope, wherever such a clarification become necessary for proper judgment in evaluation.

Note: Previous years' IBER reports can be accessed from BIRAC website for reference.

For any clarification/queries, please contact: Ms. Shilpy Kochhar, Chief Manager, Entrepreneurship Development, BIRAC, [spedo2.birac@nic.in](mailto:spedo2.birac@nic.in)

S. No.	Eligibility Criteria	Supporting Documents Required
1.	The applicant should be a legal entity (for profit/not-for-profit entities), registered as a Company/ LLP/ Society/ Institution/ partnership firm/ proprietorship firm under respective acts in India.	Self-attested copy of Company Incorporation Certificate from ROC/ Partnership deed etc.
2.	The applicant must be registered in India with taxation and other administrative authorities	Self-attested Copy of GST Registration or GST exemption certificate/ PAN Card
3.	The applicant should have prepared three (3) or more national level techno-commercial reports for knowledge based scientific sectors during last five (5) years.	Self-attested Copy of the work order(s) arranged in chronological order i.e. latest first along with letter of successful completion from the client
4.	The applicant has to be profitable and should not have incurred loss in three consecutive FY (FY 2019-20, 2020-21, and 2021-22), except for in the case of Not-for-Profit entities/ institutions.	Certificate with UDIN number from the Organization/ Audited Balance sheets for last three financial years, Income Tax return
5.	The applicant should have completed similar kind of work for atleast one Central Govt./State Govt./ PSU/ Govt. body in India in preceding five years	Self-attested copies of the work orders arranged in chronological order i.e. latest first along with letter of successful completion from the client
6.	The applicant should not have been blacklisted by any Central/ State Government/ Public Sector Undertaking, Govt. of India.	Undertaking on the Letter Head of the applicant duly signed & Stamped by Authorized Signatory (As per format at Annexure 4)
7.	The applicant should not be involved in any major litigation that may have an impact of affecting or compromising the delivery of services as required under this RFP and in the execution of agreement.	Undertaking on applicant's Letter Head, duly signed and stamped by the Authorized Signatory (As per Annexure 5)
9.	The applicant should not have pre-exited or terminated any contract with or by BIRAC in last 05 years as on the date of submission.	Undertaking on applicant's Letter Head, duly signed and stamped by the Authorized Signatory (As per Annexure 6)
10	The applicant should have policies on data protection, confidentiality & conflict of interest	Self-attested copy of policies on data protection, confidentiality & conflict of interest

**Note:**

- 1. Documentary Evidences are to be submitted mandatorily along with the proposal.**
- 2. Proposals not meeting the minimum eligibility requirements will be summarily rejected and will not be evaluated further.**

S. No.	Technical Evaluation Criteria (Documentary Evidences are to be attached as the scoring will be done based on the submitted documents)	Indicative Supporting Documents
1.	Past Experience in similar kind of work	Copy of the best 3 reports prepared in past 3 years
2.	In house Professional Competence to perform the work.	Self-attested copy of details of technical strength mentioned on organization's letter head
3.	No. of techno-commercial Reports prepared in the last five years Desirable: Reports for knowledge based scientific industry sector	Self-attested copy of list of Reports prepared in the last five years printed on organization's letter head along with documentary evidence.
4.	Total number of Clients from Central Govt./State Govt./PSUs/Govt. bodies in India for which the agency has worked during the last 5 years	Self-attested Copy of the work order arranged in chronological order i.e. latest first and letter of successful completion from the client

**Authorization Letter**

(To be submitted on Agency's Letter Head)

**To whomsoever it may concern**

With reference to the RFP by BIRAC for Preparation of Annual India BioEconomy Report (IBER) for three years (with quarterly updates), Mr./Miss/Mrs. \_\_\_\_\_ is hereby authorized to submit the proposal \_\_\_\_\_ on behalf of M/s \_\_\_\_\_ (Agency Name).

**The specimen signature is attested below:**

Name: \_\_\_\_\_

(Specimen Signature of Representative) \_\_\_\_\_

\_\_\_\_\_  
Signature of Authorizing Authority

Name of Authorizing Authority & Designation:

Company Seal:



**UNDERTAKING WITH REGARD TO BLACKLISTING**

(To be submitted on Agency's Letter Head)

**Undertaking regarding Blacklisting/ Non-Debarment**

It is hereby confirmed and declared that M/s\_\_\_\_\_is not blacklisted/ debarred by any Government Department/ Public Sector Undertaking/ Private Sector/ or any other agency for which works/ assignments/ services have been executed / undertaken.

(Signature of the Authorized signatory)

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Seal: \_\_\_\_\_

Date: \_\_\_\_\_

Place: \_\_\_\_\_

**UNDERTAKING WITH REGARD to NON-LITIGATION**  
(To be submitted on Agency's Letter Head)

**Undertaking regarding Litigation**

It is hereby confirmed and declared that M/s \_\_\_\_\_, does not have any litigation / arbitration history with any Government department/ Public Sector Undertaking/ Private Sector/ or any other agency for which works/ assignments/ services have been executed/ undertaken.

(Signature of the Authorized signatory)

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Seal: \_\_\_\_\_

Date: \_\_\_\_\_

Place: \_\_\_\_\_

**UNDERAKING WITH REGARD to PRE-EXIT OR TERMINATION**

(To be submitted on Agency's Letter Head)

**Undertaking regarding Pre-exit or termination**

It is hereby confirmed and declared that M/s \_\_\_\_\_, has not been pre-exited or terminated any contract with or by BIRAC in last 05 years as on the date of submission.

(Signature of the Authorized signatory)

Name : \_\_\_\_\_

Designation : \_\_\_\_\_

Seal : \_\_\_\_\_

Date : \_\_\_\_\_

Place : \_\_\_\_\_