

Position: Associate Consultant- Early-Stage Funding

No of positions: 01 (One)

Position Code : CON-33

Duration: The engagement is contractual initially for a period of one year which is extendable based on performance and organizational priorities.

Consolidated Fee: The consolidated fee for Associate Consultant shall be **Rs. 75,000/-** per month.

Job Description: BIRAC has been able to inculcate a culture of biotech entrepreneurship in the country. The consultant would get an opportunity to work with SPED team and contribute in promoting and strengthening of innovation and entrepreneurship development activities in the biotech sector at national level. Consultant would be managing and facilitation equity investments for Biotech Startups.

Reporting: The person will be working with respective program leads and reporting to Head-SPED.

Key Responsibilities:

- Work in a team to manage BIRAC's Fund of Fund –AcE implementation for pre-series funding to biotech Startups, SMEs through AcE Daughter funds.
- Coordinate with AcE Daughter Fund Partners for fund disbursement, biotech investments compliance, and periodic NAV reports.
- Prepare concise, well-written analytical business and technical documents.
- Analyze biotech startup deal flow and pipeline for investments.
- Invested Startup Portfolio reports management.
- Actively engage with early-stage Biotech Startups and expand the investors pool. Hold Investor forums, Startup interactions, actively maintain visibility of promising startup to attract investments.
- Facilitate conducting of due diligence work for new investments, and provide support for team on technological, strategic and market analysis.
- Interface with Advisory Committee, Selection Committees and Stakeholders.
- Prepare periodic analysis reports, and strategic documents, identify gaps and suggest actionable solutions for the ecosystem growth.
- Manage online modules for data management, and dynamic reporting; address queries from

Essential Qualifications:

CA/ Masters in Economics/ Finance/ Business Administration/ areas directly relevant to investment, equity fund management.

Desirable Qualifications:

Bachelor degree or above in Life sciences and related areas.

Excellent written and oral communication skills.

Experience: Between 3 to 10 years with minimum 2 years of experience preferably in handling equity investments for Venture Funds, family offices; company valuation; financial due diligence, understanding of SEBI compliances for registered Alternate Investment Funds.

Understanding of Biotech sector shall be an added strength.

Maximum Age: 45 years as on closing date of vacancy.

beneficiaries/ aspirants.

- Coordinate and provide timely inputs to Internal, statutory and CAG auditors and prepare response to audit observations
- Contribute to team's objectives and targets through seamless collaboration.
- Any other duties related to the position that emerge from organizational management planning as and when required.
- Domestic travel would be required.