

Position: Associate Consultant - Equity Funding - Strategic Partnership and Entrepreneurship Development (SPED)**No of positions: 02 (Two)****Position Code : CON-36**

Duration: The engagement is contractual initially for a period of one year which is extendable based on performance and organizational priorities.

Consolidated Fee: The consolidated fee for Associate Consultant shall be **Rs. 75,000/-** per month.

Job Description: BIRAC has been able to inculcate a culture of biotech entrepreneurship in the country. The consultant would get an opportunity to work with SPED team and contribute in promoting and strengthening of innovation and entrepreneurship development activities in the biotech sector at national level. Consultant would be managing and facilitation equity investments for Biotech Startups.

Reporting: The person will be working with respective program leads and reporting to Head-SPED.

Key Responsibilities:

- Work in a team to manage Equity funding to biotech Startups, SMEs through BIRAC Fund of Funds - AcE Daughter funds and BIRAC Equity Fund.
- Coordinate with AcE Daughter Fund Partners/ Incubation centres for fund disbursement, biotech investments compliance, and periodic NAV reports.
- Prepare concise, well-written analytical business and technical documents.
- Analyze biotech startup deal flow and pipeline for investments.
- Invested Startup Portfolio reports management.
- Actively engage with early-stage Biotech Startups and expand the investors pool. Hold Investor forums, Startup interactions, actively maintain visibility of promising startup to attract investments.
- Facilitate conducting of due diligence work for new investments, and provide support for team on technological, strategic and market analysis.
- Interface with Advisory Committee, Selection Committees and Stakeholders.
- Prepare periodic analysis reports, and strategic documents, identify gaps and suggest actionable solutions for the ecosystem growth.
- Manage online modules for data management, and dynamic reporting; address queries from beneficiaries/ aspirants.
- Coordinate and provide timely inputs to Internal, statutory and CAG auditors and prepare response to audit observations
- Contribute to team's objectives and targets through seamless collaboration.
- Any other duties related to the position that emerge from organizational management planning as and when required.
- Domestic travel would be required.

Essential Qualifications:

CA/ICWA, Masters in Commerce/ Economics/ Finance/ Business Administration/ related areas

Desirable Qualifications:

Bachelor degree or above in Life sciences and related areas.

Excellent written and oral communication skills.

Experience: 3 years to 10 years with minimum 2 years of experience in one or more areas such as Early-Stage Financing (other than grants/ awards) for Startups/ SMEs, handling equity investments for Venture Funds, family offices, Angels; Investment Banking, company valuation; addressing SEBI compliances for registered Alternate Investment Funds, financial due diligence, and other relevant areas of raising/ managing Finance & Accounts in Startup ecosystem.

Understanding of Biotech sector shall be an added strength.

Maximum Age: 45 years as on closing date of vacancy.