

Utilization Certificate for BIPP Contribution (To be submitted half yearly and at the end of the financial year)
(For the period from _____ to _____)

1.	Project Ref. No.	
2.	Title of the Project	
3.	Name of the Company	
4.	Project Coordinator	
5.	BIRAC GLA Ref. No.	
6.	Date of start of the project	
7.	No-lien Bank Account No.	
8.	Amount brought forward from the previous period quoting BIRAC letter No. & date in which the authority to carry forward the said amount was given	Grant -in-aid
		Total
9.	Amount received from BIRAC during this period (<i>Please give No. & dates of Sanction order showing the amounts</i>)	Grant -in-aid
		Total
10.	Other receipts/interest earned, if any, on the BIRAC grants and/or loan	
11.	Total amount that was available for expenditure during this period (Sl nos.8+ 9 + 10)	
12.	Actual expenditure (excluding commitments) Incurred during the period (Statement of Expenditure is enclosed)	Grant -in-aid
		Total
13.	Unspent balance refunded, if any to the BIRAC (Please give details of cheque no. etc.)	
14.	Balance amount available at the end of the period	
15.	Amount carried forward to the next period (11-12-13) vide letter no. dated	Grants -in-aid
		Total

Certified that an amount of Rs. _____ lakhs mentioned against Sl. No.12 has been utilized on the project for the purpose for which it was sanctioned. Certified that the conditions on which the grants in aid and/or loan was sanctioned have been duly fulfilled / are being fulfilled and that the checks have been exercised to see that the money was actually utilized for the purpose for which it was sanctioned.

(for the period from _____ to _____)

Rs. in Lakhs

Date:

(Project Coordinator)

(Finance Officer)

(Head of the Institute)

(Chartered Accountant)
UDIN no.

**Statement of Expenditure
Table 1**

(For the period from _____ to _____)

(Rs. in Lakhs)

Item	Part A: Receipt details	Contribution by BIRAC during this period	Total amount available during this period	Part B: Expenditure details	Part C: Balance/ Unspent amount	(Amount to be carried forward to the next period)
	Unspent balance Carried forward from the previous period			Actual Expenditure incurred during the period	Balance/Unspent amount	
1	2.	3	4 (2 + 3)	5.	6 (4-5)	7
(A) Non –Recurring (Details of items procured and/or ordered to be provided in Table 2)						
(1) Equipments						
(2) Accessories						
Total A						
(1) Manpower						
(2) Consumables						
(3) Travel						
(4) Contingency						
(5) Outsourcing						
Total B						
Total A+B						
Interest Earned(C)						
Net Total (A+B+C)						

(Project Coordinator)

(Finance Officer)

(Head of the Institute)

(Chartered Accountant)

UDIN no.

(Institute Seal)

**Details of Committed Expenditure
Table 2**

S. No.	Head of Expenditure	Particulars	Tentative Amount (Rs. in Lakhs)*	Tentative date of Actual Expenditure
1.	Equipments			
2.	Accessories			
3.	Manpower			
4.	Consumables			
5.	Travel			
6.	Contingency			
7.	Overheads			

*** Supporting documents like purchase order, quotation, performa invoice etc. has to be annexed**

**Detail of Capital Assets
Table 3**

Assets acquired / Ordered							
S. No.	Item	Price as indicated in the original budget (Rs. in Lakhs)	Actual cost (Rs. in Lakhs)	Date of procurement	Details of Insurance		
					Period of Insurance	Amount	Beneficiary

Date:

(Project Coordinator)

(Finance Officer)

(Head of the Institute)

(Chartered Accountant)

UDIN no.

(Institute Seal)

