**Position:** Young Professional [Partnerships & Outreach] **Position Code:** MT-08

Number of Positions: 2

**Consolidated Emoluments:** Between Rs.30,000/- to Rs.50,000/- depending upon qualifications & experience.

**Duration:** The initial appointment will be for a period of six months, which may be extended based on satisfactory performance and organizational requirements, up to a maximum of two years.

**Job Description:** The Business Development and Communications (BDCOM) division at BIRAC develops strategic partnerships, engages with stakeholders, and handles communications to advance BIRAC's mission and objective of promoting biotechnology innovation. The role will provide practical exposure to developing partnerships, strategic communications, and stakeholder engagement in the biotech sector while contributing to BIRAC's ongoing work

We are looking for dynamic and driven individuals with a strong passion for furthering biotech sector growth at national level and eager to acquire practical experience in a fast-paced, innovation-focused environment.

## **Key Responsibilities:**

## Support the BDCOM team in executing partnerships, stakeholder outreach, and engagement initiatives.

- Generate data-driven insights through research, analytics, and visualization to support decisionmaking.
- Research, curate, and write scientific articles, concept notes, and knowledge briefs, effectively communicating technical concepts to diverse audiences.
- Develop presentations, reports, and communication material for diverse audiences, including policymakers, industry, and academia.
- Assist in the design, planning, and coordination of events, workshops, and outreach activities.
- Ensure timely and high-quality execution of assigned tasks in coordination with internal teams

## **Necessary Qualification:**

Four (04) Year Bachelor's Degree /Master's Degree in Biotechnology, Life Sciences, Natural Sciences, Pharmaceutical Sciences, Management, Mass Communication, Public Policy, Data Analytics or other allied fields relevant to science communication or innovation management.

**Desirable Skills:** Proficiency in MS Office, data visualization platforms, and digital communication tools.

Strong oral and written communication skills in English, with the ability to tailor messages for diverse stakeholders, Prior experience of stakeholder management, event organization, content creation (such as reports, briefs, or presentations), or policy engagement.

Internship experience in a corporate ecosystem would be preferred.

Work experience: 0 - 2 years

## **Age Limit:**

28 years as on closing date of application.

<sup>\*\*</sup>The total number of vacancies indicated in this advertisement may increase/ decrease/ cancelled, if need so arises at the discretion of BIRAC.