

Position: Associate Consultant [Finance & Accounts] Position Code: CON-65 No. of Position: 01 (One) Duration: The engagement is contractual initially for a period of one year and extendable based on performance and need of Department. Fee: The consolidated fee for Associate Consultant shall be Rs. 75,000/- per month. Job Description: Work closely with the Finance & Accounts Department mainly to deal with the matters related to Procurement & Auditing and Data Management.	
Key Responsibilities: ▪ Support in day-to-day finance operations, including documentation, data compilation, and processing. ▪ Assistance in PFMS/TSA-related entries, tracking, and reconciliation ▪ Support in preparation of Utilization Certificates (UCs), CSoE, and audit-related documentation ▪ Assistance in maintaining records, dashboards, and MIS schemes.	Eligibility: <u>Essential Qualification:</u> • CA /ICWA or • B. Com with MBA-Finance /PGDM -Finance from a recognized Institute Experience: Between 03-10 years, with minimum 2 years' experience in Finance/Audit or Grant Management in Govt./PSE/Autonomous bodies or private sector handling Govt. funded projects. <u>Maximum Age:</u> 45 Years as on closing date of vacancy.

* The total number of vacancies indicated in this advertisement may increase/ decrease/ cancelled, if need so arises at the discretion of BIRAC.