Vacancy Ref. No. BIRAC/PMU/VAC/184/Nov-2026

Position: Manager – Scientific Communication & Knowledge Management

Position Code: MII-SCM-01 **No. of Position:** 01 (One)

Duration: Biotechnology Industry Facilitation Cell Program Management Unit (PMU) for Make in India is set up by the Department of Biotechnology (DBT) at BIRAC. This position is purely temporary (on contractual basis) and co-terminus with the project. The present duration of the project is up to **March 2027.**

Consolidated Fee: Between Rs.90,000/- to Rs.2,70,000/- Lump sum per month depending on Qualifications and Experience.

Job Description: The Manager - Communications will lead and coordinate strategic communication, outreach, knowledge dissemination and stakeholder-engagement activities for BIRAC's Make in India PMU. The role will translate program priorities, policy developments, market intelligence, implementation progress and outcomes into accurate, accessible and compelling communication for government, industry, investors, innovators, research institutions, media and the wider biotechnology ecosystem.

Reporting: The person will be reporting to Mission Director – MII

Key Responsibilities:

- Develop and implement communication and outreach plan for the Make in India PMU, aligned with BIRAC/DBT priorities and program objectives.
- Establish a coordinated communication workflow across program teams, leadership, technical contributors and external communication partners.
- Convert complex biotechnology, biomanufacturing, manufacturing-indigenization, investment and policy information into clear, accurate and audience-appropriate communication products.
- Lead or coordinate preparation and editorial review of program briefs, policy notes, success stories, case studies, impact summaries, newsletters, website content, articles, brochures, presentations, FAQs and other approved communication materials.
- Work with program, research and monitoring teams to identify credible results, milestones, innovations, investment outcomes, manufacturing capabilities and beneficiary stories suitable for dissemination.
- Translate programme monitoring data, market research and implementation updates into evidence-led dashboards, infographics, management briefs and periodic communication reports.
- Track communication reach, stakeholder engagement, content performance and media visibility; analyse results and recommend improvements.

Essential Qualification:

B.Tech/B.E. in Biotechnology, Life Sciences, Biological Sciences or an allied discipline.

And

Master's Degree/MBA in Management or Operations with specialization in Marketing, Communications, Public Relations.

Experience: Post Qualification, minimum 6 years of experience preferably in the biotechnology or life sciences sector.

Experience in one or more relevant areas, including program/project management, science or technical communication, institutional communications, government reporting, stakeholder engagement, outreach, knowledge management, policy research, impact reporting or communications coordination.

Experience of working with Government organizations, public sector institutions, autonomous bodies, research organizations, industry associations or the innovation/start-up ecosystem is preferred.

Age Limit: 38 years as on closing date of vacancy.