

**Position:** Officer - Research Analysis and Facilitation under Make in India Cell  
[Position Code : MII-01]

**Number of Position:** One

The position is on contractual basis which will be co-terminus with Make In India Cell, BIRAC. The present duration of the Project is up to August-2021 but likely to be extended further. The appointees will be kept on probation for a period of six months.

**Scale of Pay:** Rs 60,000/- per month (consolidated)

**Job Description:** Facilitate Biotech sector support activities under National Mission Program Make In India

**Key Responsibilities:**

- i. Provide regular updates for activities of Make in India & Startup India action plan
- ii. Co-lead in organization, co-ordination and documentation for Strategy meetings, vision documents, sectoral gaps and recommendation through Stakeholders interaction.
- iii. Biotech State Connect activities: Manage existing partnership and expand partnerships States. Facilitating Biotech State Connect through Policy implementation, improvement, review & scaling as necessary for particular state.
- iv. Take lead in organizing in activities like State Conclaves, Webinars, Stakeholders meet, Investors consultation & other outreach activities.
- v. Startups identification with team for the National and International Showcasing. Identify and prioritize the showcasing opportunities throughout the year
- vi. Keep the MII microsite, different dashboards updated
- vii. Assist MII team for assigned activities including Global Bio-India 2020
- viii. Regularly follow updates, sectoral analysis and prepare detailed reports applicable to Make in India in the Biotechnology sector
- ix. Support in New Initiatives/Activities including Bio-Manufacturing Hub.
- x. Contribute in other assignments aligned with the mandate of Make in India.

**Essential Qualifications :**

- M.Sc / B.Tech in life sciences, biological sciences or allied areas/ Master in Public Policy/ Policy Administration

**Desirable Qualifications :**

- A PhD/ M Tech or equivalent in life sciences, biological sciences or allied areas.
- Excellent verbal and written communication skills
- Expertise in making detailed reports, documentation skills, data analysis

**Experience:** 2 years

Related work experience in any reputed life sciences industry/ Govt Agency/ consultancy firms

**Age Limit:**  
30 years