

8. BID OPENING AND BID EVALUATION CRITERIA (BEC)

The procedure of opening of the Bid shall be as under

The bids shall be opened at 3pm of the closing date of Bid in the presence of Bidders/ authorized representatives.

Step 1 - Envelope 1 containing the PQC & supporting documentary evidences will be opened.

The BIDs qualifying the PQC will then be taken forward to next step. Those BIDs which do not meet the PQC will be summarily rejected.

Step 2 - Envelope 2 containing the Technical Bid & supporting documentary evidences will be opened and will be evaluated further. Those Bids which **obtain minimum 70%** in Technical evaluation will be considered further for financial evaluation process.

Step 3 - Envelope 3 – Price Bid

The price bids of those bidders who secure minimum 70% in technical evaluation shall be opened. The lowest quote shall be considered as L1 and shall be further considered for award of the order.

SPECIAL CONSIDERATIONS FOR MSME

If the bidding entity is registered under MSME, it can submit relevant proof in this regard. If such bidder secures the minimum required score in the technical evaluation, then the price bid shall be considered with a 10% relaxation. This relaxation will apply on the price quoted by such bidder.

Technical Evaluation Criteria

S. No.	Criteria	Weightage
1.	Technical Capacity Criteria	100%
	<ul style="list-style-type: none">• Past experience in carrying out assignments in related sectors & assignments of similar nature	10%
	<ul style="list-style-type: none">• Compliance with the required specifications	60%
	<ul style="list-style-type: none">• Offer of additional warranty/AMC/replacement apart from manufacturer's warranty	10%
	<ul style="list-style-type: none">• Affiliation of the Bidder with Authorised Service Partner of supplied IT Items	10%
	<ul style="list-style-type: none">• Registered MSMe or holder of Udyog Aadhaar	10%

Step 4 - Award of Work: - The Bidder who has quoted the lowest price (L1) in the Financial Bid will be considered for Award of Work based on duly accepted work order with governing terms.

Note :

1. Any clarification on the technical specification and commercial terms and conditions may be clarified in writing from BIRAC.
2. Deviation in any terms and condition either technical or commercial will not be entertained under any circumstances