**ANNEXURE**

**APPLICATION FORM**

**(Note: Any column left blank will make the application incomplete and liable for rejection.)**

1. Name of the post applied for: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. (a) Name (as per official records):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(b) Designation of the Applicant (in Full):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(c) Category as per Employment Status: Officer of a CPSE/Central Govt. /Autonomous Institute

(Please tick as applicable) /All India Services/Private Sector Executive

(d) Office Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. Address for Communication: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4. Telephone No. Office: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Residence:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mobile No.:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_E-Mail ID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

5. Date of Birth\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Age as on date of Vacancy: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

6. Eligibility Criteria:

|  |  |  |  |
| --- | --- | --- | --- |
|  | **As per job description** | **Possessed by the Officer** | **Whether eligible or not** |
| Educational/professional qualifications (alongwith the name of Institutions) |  |  |  |

7. Positions held during the preceding ten years: -

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **S. No** | **Designation, and place of posting** | **Organization** | **From** | **To** | **Pay Scale** |
| 1. |  |  |  |  |  |
| 2. |  |  |  |  |  |
| 3. |  |  |  |  |  |
| 4. |  |  |  |  |  |
| 5. |  |  |  |  |  |
| 6. |  |  |  |  |  |
| 7. |  |  |  |  |  |
| 8. |  |  |  |  |  |

7(a). Details of experience relevant for the advertised post and job description, out of 7 above:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **S. No** | **Designation and Place of Posting** | **Organization** | **From** | **To** | **Pay Scale** | **Nature of Experience** |
| 1. |  |  |  |  |  |  |
| 2. |  |  |  |  |  |  |
| 3. |  |  |  |  |  |  |
| 4. |  |  |  |  |  |  |
| 5. |  |  |  |  |  |  |

Note: 1. You may attach a write up, if you wish, not exceeding two pages, in support of your candidature.

2. Full form of all abbreviations used while making entries in the application form should be suitably

explained i.e. in footnotes or a separate attachment.

|  |  |
| --- | --- |
| Yes | No |

8 (A) Do you hold lien in any other organization

Other than where currently working?

If yes:

(a). Name of the organization in which the lien in held:-

(b). Date from which the lien is held:-

|  |  |
| --- | --- |
| Yes | No |

(B) Are you on deputation?

If yes:

Date from which you have been on deputation: -

|  |  |
| --- | --- |
| Yes | No |

(C) Are you a private sector executive?

If yes whether you have attached the documents required.

|  |  |
| --- | --- |
| Yes | No |

9. (a) Whether any punishment awarded to the applicant during the last 10 years.

If yes, the details thereof

|  |  |
| --- | --- |
| Yes | No |

(b) Whether any action or inquiry is going on against him as far as his knowledge goes.

If yes, the details thereof

***CERTIFICATE***

I certify that the details furnished by me in Cols. 1 to 9 are true to the best of my knowledge and belief.

***UNDERTAKING***

I here by undertake to join the post, if selected. I understand that if I convey my unwillingness to join after the interview is held, but before the appointment is processed of after issue of offer of appointment, I may be debarred for a period of two years for being considered for a Board level post in any CPSE other than the one to which I belong.

(Name and Signature of the Applicant)

Date:

**(To be filled by the CPSE/Ministry/Department Concerned)**

It is certified that the particulars furnished above have been scrutinized and found to be correct as per official records.

Signature & Designation of

the Competent Forwarding

Authority with Telephone No. & Office Seal.