

## BIRAC POSITIONS

<p><b>Position: Manager / Project Officer Investment - Level II / Level I (Position Code TG-01)</b></p> <p><b>Salary:</b> For Manager Level II- Monthly CTC Between Rs. 57,000/- and Rs. 67,000/-. For Officer Level I - Monthly CTC Between Rs. 38,000/- and Rs. 48,000/-.</p> <p><b>Job Description:</b> Responsible for Management of Projects under different Investment Schemes.</p>	
<p><b>1. Key Responsibilities:</b></p> <p><b>a. Research Analysis</b></p> <ol style="list-style-type: none"> <li>i. Grants Management for new and ongoing projects.</li> <li>ii. Project appraisal and technical due diligence for project processing.</li> <li>iii. Responsible for timely monitoring of projects for completion of targets.</li> <li>iv. Tracking of project progress and review.</li> <li>v. Contribute to scientific analysis and understanding of the problem, gaps and required scientific intervention in projects</li> <li>vi. Support the projects for moving across the product development value chain</li> <li>vii. Supports the projects for regulatory approval process.</li> <li>viii. Understand team objectives and cooperate and collaborate with others to achieve them</li> <li>ix. Adhere to internal and external compliance responsibilities in a timely manner.</li> </ol>	<p><b>1. Necessary Qualification &amp; Experience:</b></p> <p>MSc/ M Tech in Applied Life Sciences/ Biotechnology / Industrial Biotechnology / Plant Biotechnology/ Microbiology / Agriculture / Plant Sciences / Animal Sciences/ Veterinary Physician.</p> <p><b>2. Preferable Qualifications:</b></p> <p>PhD in Life Sciences/ Pharma/ Agriculture / Industrial Bio Technology from a recognized and reputed institute in related areas.</p> <p><b>3. Experience:</b></p> <ul style="list-style-type: none"> <li>• 3-6 years with at least 3 years of work experience in Pharma / Agri / Industrial Biotech Project Management Grants for Level II position.</li> <li>• 2-4 years with atleast 2 years of work experience in Pharma / Agri / Industrial Biotech Project Management Grants for Level I position.</li> </ul> <p><b>4. Age Limit</b></p> <p>40 years for Level II position 35 years for Level I position</p>
<p><b>Position: Technical Officer - Level I (Position Code TG-02) Reserved for SC</b></p> <p><b>Salary:</b> Monthly CTC Between Rs. 38,000/- and Rs. 48,000/-.</p> <p><b>Job Description:</b> Responsible for Technical Management of projects.</p>	
<p><b>1. Key Responsibilities:</b></p> <p><b>a. Research Analysis</b></p> <ol style="list-style-type: none"> <li>i. Work closely with experts to identify priorities and need based project</li> </ol>	<p><b>1. Necessary Qualification &amp; Experience:</b></p> <p>MSc/ M Tech in Applied Life Sciences/ Biotechnology / Industrial Biotechnology /</p>

<ul style="list-style-type: none"> <li>ii. Assist Head Technical for project appraisal and technical due diligence.</li> <li>iii. Make detailed technical reports, analyze data and interpret results.</li> <li>iv. Technical monitoring of all projects.</li> <li>v. Evaluate the project specific technologies, project results, products and processes and define future strategies.</li> <li>vi. Contribute to scientific analysis and understanding of the problem, gaps and required scientific intervention</li> <li>vii. Supports the projects for product development regulatory approval process.</li> <li>viii. Understand team objectives and cooperate and collaborate with others to achieve them</li> <li>ix. Adhere to internal and external compliance responsibilities in a timely manner.</li> </ul>	<p>Plant Biotechnology/ Microbiology / Agriculture / Plant Sciences / Animal Sciences/ Veterinary Physician.</p> <p><b>2. Preferable Qualifications:</b></p> <p>PhD in Life Sciences/ Pharma/ Agriculture / Industrial Bio Technology from a recognized and reputed institute in related areas.</p> <p><b>3. Experience:</b></p> <p>2-4 years with at least 2 years of work experience in Pharma / Agri / Industrial Biotech or related industry or academic research institutes.</p> <p><b>4. Age Limit</b></p> <p>35 years</p>
<p><b>Position: Senior Manager / Manager (Technology Transfer, Commercialization &amp; Communication) - Level II / Level III (Position Code BD-01)</b></p> <p><b>Salary:</b> For Manager Level II - Monthly CTC between Rs. 57,000/- and Rs. 67,000/-. For Senior Manager Level III - Monthly CTC between Rs. 75,000/- and Rs. 86,000/-.</p> <p><b>Job Description:</b> To be responsible for facilitating transfer / commercialization of Technologies / Products Developed through the BIRAC projects.</p>	
<p><b>1. Key Responsibilities:</b></p> <ul style="list-style-type: none"> <li>i. Provide assistance in developing the Technology Transfer and commercialization plan for all BIRAC generated technologies / products.</li> <li>ii. Create showcasing and branding opportunities for BIRAC products / technologies.</li> <li>iii. Arrange Innovation Market Place and other Investor forums for Technology / Product commercialization.</li> <li>iv. Develop relationship and networks with potential funding agencies and connect the grantees with agencies.</li> <li>v. Identify existing and new agencies and funding opportunities in the biotech sector for investment the Startups.</li> <li>vi. Responsible for all corporate branding, communication, exhibitors.</li> </ul>	<p><b>1. Necessary Qualifications:</b></p> <p>MSc/ M Tech in life sciences/bio technology/ pharma/ agri/plant sciences alongwith MBA from a recognized and reputed institute.</p> <p><b>2. Preferable Qualifications:</b></p> <p>MBA in Business Development/Technology Transfer/Marketing</p> <p>Should have good communication skills.</p> <p><b>3. Experience:</b></p> <ul style="list-style-type: none"> <li>• 6-8 years with at least 5 years of work experience in technology transfer and commercialization of technologies / products for Level III position</li> <li>• 3–6 years with atleast 3 years of work experience in technology transfer and commercialization of technologies / products for Level II position.</li> </ul>

	<p><b>4. Age Limit</b></p> <p>40 years</p>
<p><b>Position: Business Development Officer / Business Development Manager - Level I / Level II (Position Code BD-02)</b></p> <p><b>Salary:</b> For Manager Level II- Monthly CTC Between Rs. 57,000/- and Rs. 67,000/-. For Officer Level I - Monthly CTC Between Rs. 38,000/- and Rs. 48,000/-.</p> <p><b>Job Description:</b> Responsible for Business Development activity for building partnerships and alliance.</p>	
<p><b>1. Key Responsibilities:</b></p> <ol style="list-style-type: none"> <li>i. Identify new partnership and alliance opportunity.</li> <li>ii. Identify co investment opportunities with other donor and investment agencies.</li> <li>iii. Development and implementation of the resource mobilization plan.</li> <li>iv. Preparation of concept notes / proposals for partnerships.</li> <li>v. Assist in managing the investment fund.</li> <li>vi. Represent BIRAC at partnership events.</li> <li>vii. Understand team objectives and cooperate and collaborate with others to achieve them.</li> <li>viii. Adhere to internal and external compliance responsibilities in a timely manner.</li> </ol>	<p><b>1. Necessary Qualifications:</b></p> <p>B. Tech / M. Sc in life sciences / bio technology / Pharma from a recognized and reputed institute with MBA from a recognized and reputed institute in related areas.</p> <p><b>2. Preferable Qualifications:</b></p> <p>MBA Degree in Financial Management, Marketing or International relations.</p> <p>Good Communication Skills.</p> <p><b>3. Experience:</b></p> <ul style="list-style-type: none"> <li>• 3-6 years with at least 3 years of work experience in business development / Partnership Management Pharma / biotech or related industry for Level II position</li> <li>• 2-4 years with at least 2 years of work experience in business development / Partnership Management Pharma / biotech or related industry for Level I position.</li> </ul> <p>Experience in International Partnership would be desirable.</p> <p><b>4. Age Limit</b></p> <p>40 years for Level II position 35 years for Level I position</p>
<p><b>Position: Admin. Officer-Level1 (Position Code ADM-01)</b></p> <p><b>Salary:</b> Monthly CTC Between Rs. 38,000/- and Rs. 48,000/-.</p> <p><b>Job Description:</b> To assist in the HR&amp; Administrative activities of the organization.</p>	

<p><b>1. Key Responsibilities:</b></p> <ul style="list-style-type: none"> <li>i. Work with HR and Administration to provide Administrative support to the Department.</li> <li>ii. Assist in Procurement of goods and services, stationery and other consumables including preparation of tender documents and processing vendor payments.</li> <li>iii. Records and data management, preparation of reports and execute official correspondence.</li> <li>iv. Organising day to day events, meetings and conferences, travel and logistic arrangements.</li> <li>v. Maintain records for attendance, Salary Administration, Stationary indents, disbursement as required.</li> <li>vi. Upkeep weekly/monthly MIS records on HR and other parameters related to administration.</li> <li>vii. Assist in Coordinating facilities maintenance and operations and administering housekeeping services.</li> </ul>	<p><b>1. Necessary Qualifications:</b></p> <p>Graduate degree with minimum 60% marks from a recognized and reputed University/ Institute.</p> <p><b>2. Preferable Qualifications:</b></p> <p>MBA in HR / Personnel Management or related subjects from a recognized and reputed Institute.</p> <p><b>3. Experience:</b></p> <p>2-4 years with at least 2 years of work experience in Admin related activities in a services / public sector/ government organization. Good knowledge of Govt. Rules on procurement / inventory management.</p> <p><b>4. Age Limit</b></p> <p>35 years</p>
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