

## Department of Biotechnology

### BIOTECHNOLOGY INDUSTRY RESEARCH ASSISTANCE COUNCIL (BIRAC)

**NAME OF POST** : CHAIRMAN & MANAGING DIRECTOR

**SCHEDULE OF CPSE:** Schedule B

**PAY SCALE OF THE POST:** Rs. 1,80,000-3,20,000

#### **I. COMPANY PROFILE**

BIRAC was incorporated as a Section – 25 ‘Not-for-profit’ Company on 20th March 2012 under the erstwhile Companies Act 1956 (now Section 8 under Companies Act, 2013) under the aegis of the Department of Biotechnology, Ministry of Science & Technology. Its main objective is to provide a comprehensive enabling environment and technology related service package to promote, nurture and support medium and high level innovation, in the biotech industry, particularly small and medium size companies and also support and facilitate creation of new startups. The key focus is on promoting innovation research for Affordable Product Development to meet the needs of the society at large and also to the Country to attain a global leadership position. BIRAC has been categorized as a scheduled ‘B’ Public Sector CPSE.

Its registered and corporate office is situated in New Delhi

The Authorised and paid up capital of the Company was Rs. 1 Crore as on 31st March 2017.

Presently the Government of India is holding 100% shareholding in the Company.

Log on to [www.birac.nic.in](http://www.birac.nic.in) for more details about the Company

- II. POSITION OVERVIEW:** The Chairman –cum-Managing Director is the Chief Executive officer of BIRAC and will be responsible to execute all the decisions taken by the Board of Directors in its meetings. He/She would be responsible to guide the organisation for its efficient functioning and achieving the performance parameter and will be responsible for all policy and related organizational matters. The incumbent would be expected to be an Eminent Scientist with a proven track record for effective management (Organization ,planning and execution) and having a thorough understanding of the Biotech industry and innovation eco-system including industry –academia interface, translation research ,Product development. Knowledge of Product Development pathway would be advantageous.

#### **III. ELIGIBILITY**

**1. Date of Vacancy:** 15<sup>th</sup> January 2018

**AGE:** Minimum Age of 45 years & Maximum age of 58 years as on the date of closing of the applications.

#### **2. QUALIFICATIONS:**

The candidate should be PhD in Life Sciences/Pharma/ Biotechnology from a recognized and reputed institution with at least fifteen years of experience in area of Biotechnology and related area of BIRAC with at least ten years’ experience in a leadership position in similar scientific or technical institution /organization or in Government.

### **3. WHO CAN APPLY:**

Applicants holding the following positions or higher position

- (i) Officers of Central Government/All India services holding post of level of Joint Secretary in the Government of India or carrying equivalent scale or pay.
- (ii) Scientist of Autonomous Institutions holding the post of Scientist "G" or equivalent
- (iii) Officers of Central PSUs/State PSUs working at Board Level position.
- (iv) Senior level Functionaries of Reputed Biotech Industry or Scientific organisations at equivalent position to (i) to (iii) above

### **IV. DURATION OF APPOINTMENT**

The appointment shall be for a period of five years from the date of joining or upto the date of superannuation or until further orders, whichever is earlier.

### **V. SUBMISSION OF APPLICATIONS**

1. The applicants should submit their applications through proper channel as per the format at Annexure to:

Joint Secretary (Admin)  
Department of Biotechnology  
Block No 2 ,7th Floor  
CGO Complex, Lodhi Road  
New Delhi-110003

2. Applications from private sector must submit the following documents along with the application form:
  - a) Annual Reports of the Company for the last 3 years preceding the calendar year in which the post was advertised (Please provide URL or attach/enclose):
  - b) Whether the company is listed or not, if yes, the documentary proof(Please provide URL or attach/enclose):
  - c) Evidence of working at Board level:
  - d) Self-attested copies of documents in support of age and qualifications:
  - e) The relevant Jobs handled in the past with details.

### **VI. UNDERTAKING BY THE APPLICANT**

An applicant has to give an undertaking as a part of the application that he/she will join the post, if selected. If an applicant does not give such undertaking, the application would be rejected.

### **VII. OTHER CONDITIONS OF APPOINTMENT**

1. The appointment is on immediate absorption basis.
2. No request for relaxation or otherwise of any eligibility conditions would be entertained.

Last date of Application is 4<sup>th</sup> June 2018.